

APPLICATION FORM FOR REGISTRATION OF FIRM FOR THE YEAR 2023-24

S. No. Of category:

Name of the category with:-

(Separate Application is to be filled-up for each category)

CONDITIONS FOR THE REGISTRATION:-

- 1) The Firm/Supplier should be in profession for at least one year (copy of proof must be enclosed.)
- 2) Annual Turnover of the firm should not be less than the turnover mentioned against the different categories in any of the three financial years (Attach proof).
- 3) The firm should be on the approved panel of at least 3 reputed Firms.
- 4) The Firm/Supplier should have registration with state & Local Authorities for undertaking the profession (Copies of proof to be enclosed)

APPLICATION FOR FIRM/SUPPLIER/SERVICE PROVIDER

PART-1 GENERAL INFORMATION

S.No.	Information Sought	Information to be Provided
1	Name of the Firms(in Block Letters)	
2	Data of Establishment/Incorneration	
Z	Date of Establishment/Incorporation	
3	Correspondence Address and Telephone	
	No.	
4	Address of Head Office (if Separate and	
	Telephone No.)	
5	Status Proprietary/Partnership/Private	
	Limited Company/Public limited Company	
6	Names of the Partners/Directors	

7	Name of Chief Executive with his present	
/	address and Telephone Nos.	
8	Name of the representative(s) with	
	Designation who would be calling on us	
	and attending to our jobs.	
9	Name of the Bankers with address &	
	Telephone Nos.	
10	Is the Firm registered Under the "Factories	
	Act"?	
	If so, state	
	a) License No.	
	b) Date of Last renewal of	
	License(Copy of the license to be	
	enclosed) c) PAN No.	
	d) ESIS No if any	
	e) EPF Registration No. if any	
11	Whether holding certificate under shops &	
	establishment act daily renewal copy	
	should be enclosed along with copy of GST	
	Registration Certificate	
12	State the latest Income Tax Assessed year	
	and the amount of Tax assessed(Copies of	
	last 3 years, IT Returns, Balance Sheets &	
	Revenue, A/C to be enclosed?	
13	Turnover for the last 3 Financial Years	FY 2020-21
		FY 2021-22
		FY 2022-23
14	Are you agreeable to make deliveries to	
	Kendriya Vidyalaya within and out of	
45	KVNo.1 Jhansi, when so directed?	
15	Are you agreeable to abide strictly by the Terms and Conditions of the Tenders and	
	contracts?	
16	If your firm is registered with any KV/KVS,	
10	RO/KVS, HQ or any other State/Central	
	Govt. offices. Please give name and	
	address.	
17	Name, Addresses and Telephone Nos. of	
	some of your most valued clients(Separate	
	List may be attached)	
18	Mention any other Specialties of Your	
	Establishment	

Note:- Please fill this form legibly in ink. If space provided is insufficient please type or write the replies on a separate sheet giving appropriate question number and attach it to the form.

I/We	/We						request	
Kendriya	Vidyalaya No.1 Jhansi, to	consider	inclusion	or my/our name in the	list	of th	ieir	
approved	firms/suppliers/service	Dated	at	this		day	of	
	2023.							

Signature with Seal

Name_____

Designation_____

Note:- Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at his absolute discretion without assigning any reason.

*** The scanned copy of Firm Registration can also be mailed on <u>firmregister.kv1jhansi@gmail.com</u>